



**FINANCIAL LIVERPOOL - ANNUAL GENERAL MEETING  
9<sup>th</sup> JANUARY 2020  
AGENDA**

APOLOGIES FOR ABSENCE FROM COMMITTEE MEMBERS

CHAIRMANS REPORT

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## **APOLOGIES**

Apologies were sent by Kevin Gillibrand.

## **CHAIRMANS REPORT – JULIE CALVERT**

2019 was another good and satisfying year in which we:

- Continued to attract good levels of attendance
- Complied with GDPR requirements
- Attracted quality speakers who delivered first class presentations
- Hosted a good Christmas Lunch, the feedback for which will be carefully considered when arranging our Xmas Lunch 2020
- Made a donation of £1000 to Zoe's Place, along with an additional £510 which was raised by members at the Xmas lunch.
- Maintained a healthy bank balance
- Developed relationships with like-minded organisations (CISI/ STEP/Professional Liverpool etc) with a view to providing members with additional educational and networking events in the coming year.
- Provided additional examination revision sessions assisting members who are taking the Institutes exams
- Consulted members for their thoughts on the day our regular meetings are held and whether to change this, as well as their view on the charity sector that we should support going forward. The responses did not warrant any changes this coming year
- We didn't fully achieve our objective to improve our social media exposure but this remains an objective for 2020 that we hope to achieve.

Our main objectives for 2020 are to:

- Continue to provide members with varied and relevant meetings providing CPD and networking opportunities
- Increase the membership by targeting the younger generation of FS/PFS and IIL members
- Build on the relationships with like-minded organisations
- Bring about more succession planning within the committee with a view to giving more responsibility, especially in arranging events, to the newer committee members
- Continue to raise funds for our elected charity, Zoe's Place baby hospice.

After many years of hosting our events, unfortunately Tilney are no longer able to provide the venue for the lunchtime events and the last meeting that will be held in their offices is the meeting on 6<sup>th</sup> February 2020. We would like to thank Gill, Kelli and Ryan for all their help and support over the years and for the team at Tilney being so generous in providing us with a home for our events. We are currently sourcing a new venue starting from 2<sup>nd</sup> April 2020 and will provide further details shortly.

## **FINANCIAL REPORT – KEVIN GILLIBRAND (TREASURER)**

On the 1<sup>st</sup> January 2019, our opening bank balance was £1,191.31. We received payments of £3,043.15, of which £720 was for corporate memberships, £1,800 was received in sponsorship to cover catering costs and £523.15 was received from the local Insurance Institute.

In the calendar year there were withdrawals totalling £3,650.51 broken down as follows:

- £1,492.61 in lieu of catering costs.
- £110.40 reimbursement of personal expenses to committee members.
- Bank Charges £47.50
- I have written out a cheques for £2,000 as a charitable donations to Zoe's Place children's Hospice.

Our closing bank balance was £583.95.

The committee have decided that we will charge firms who sponsor the meeting by providing a speaker, a flat fee of £300, which should cover catering costs in most instances. Any excess will be used to make further charitable donations and we will cover any deficit from our accrued funds.

## **SECRETARY REPORT – BARRY MCDONOUGH**

Helen Thomas of Financial Planning Corporation LLP was voted onto the committee during the 2019 AGM.

At present there are 7 committee members, with the rules allowing a maximum of 8 members, however Andrew Roberts has decided to step down from the committee.

One person has expressed an interest in joining the committee, Rachel Geary, of Barnett Waddingham. We've had no other applications to join the committee in advance of the AGM.

As Andrew Roberts is stepping down, Helen Thomas has agreed to take on the role of communications officer. All other committee members would like to continue in their current roles for 2020.

Forthcoming meetings that are already in the calendar are as follows:

Thursday 6th – Infrastructure investing for inflation linked income presented by Jim Wright of the LF Miton Global Infrastructure Income Fund

Thursday March 5th– Wine Tasting at Hill Dickinson LLP

We will provide a full list of dates and speakers at the next Financial Liverpool meeting after the AGM and will also update the Eventbrite booking system with future dates.

Minutes of previous AGMs and committee meetings are available on request. The rules for Financial Liverpool are on the Financial Liverpool website [financialliverpool.org.uk](http://financialliverpool.org.uk)

In addition to our usual Thursday events, we continue to offer training courses in CII/ PFS exams, in conjunction with the ILL

Please do put any ideas forward on topics that you would like to be covered going forward on your feedback sheets. Feedback and comments are taken into account at every committee meeting.

Please remember to encourage your colleagues to attend our meetings to gain CPD and networking opportunities, especially those taking exams and paraplanners.

We are looking at working with other professional bodies to put on joint events, including social ones, with our members going forward through 2020.

## **MEMBERSHIP REPORT – LYNN PATES**

As of January 2020, we have approximately 376 registered members representing 175 firms. Of these 28 are paid members representing 13 companies and the rest are CII/PFS members who are entitled to free membership

We are currently in the process of renewing the paid memberships and invoices are being raised this month. The annual cost for membership has remained static at £60 per firm. We believe this continues to provide good value. Most of our events are free for members, apart from the Christmas Lunch for which members pay a reduced charge.

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## **COMMUNICATIONS REPORT – ANDREW ROBERTS**

After a lot of change in 2018 in how we run invites and the mailing list, this year things settled down and Helen Thomas started managing the invites using a combination of EventBrite and MailChimp.

We have had a steady stream of subscribers to our mailing list but matched by people who have moved on or simply unsubscribed. We currently have 375 subscribers (compared to 380 last year) and typically 30% or so of those subscribers do open our emails according to the MailChimp statistics.

The website [www.financialliverpool.org.uk](http://www.financialliverpool.org.uk) still hosts our seminar slides which are uploaded to the members' area. This is the main purpose of the site, which only costs a small amount each year to maintain. Slides are uploaded if we are provided with them (which is not always the case).

If you wish to invite colleagues to sign up to our mailing list, please direct them to [www.financialliverpool.org.uk/join](http://www.financialliverpool.org.uk/join) which has a link to the sign-up area. It is far better to get them to sign up themselves than have the committee do it for them. Hopefully the web address is easy enough to remember: if not, you can also find the right page by navigating the website.

I am due to stand down at this years' AGM and I am grateful to Helen for taking on the reigns during this year. I am not only confident that there will be a smooth handover but fully expect things will be better under her stewardship. I will remain in the background to assist Helen and others on the committee, to whom I would also like to express my gratitude for their hard work, support and friendship which, of course, will continue uninterrupted.

## **ELECTION OF CHAIRMAN AND OFFICERS FOR 2020**

The motion was passed to appoint Helen Thomas to the committee

The motion was passed to appoint committee members to the following roles:

Julie Calvert – Chair

Lynn Pates – Membership

Kevin Gillibrand – Treasurer

Helen Thomas – Communications

Barry McDonough- Secretary

Carly Dunningham- General

Rachel Geary - General

**ANY OTHER BUSINESS**